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## HOME DEPARTMENT

### NOTIFICATION

The 27th May, 2025

No.22242—HOME-FSSIE-CRTN1-0002/2025/HD.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of rules, orders or instructions issued in this regard, except in respect of things done or omitted to be done before such supersession, the Governor of Odisha is pleased to make the following rules regulating the Method of Recruitment and Conditions of Service of the persons appointed to the Group-C service of Odisha State Forensic Science Service, namely:-

### PART-I GENERAL

1. **Short Title and Commencement.** — (1) These rules may be called the Odisha Forensic Science Service (Method of Recruitment and Conditions of Service for Group –‘C’ posts) Rules, 2025.  
(2) They shall come into force on the date of their publication in the *Odisha Gazette*.
2. **Definitions.** — (1) In these rules, unless the context otherwise requires,-
  - (a) ‘Appointing Authority’ means Director, State Forensic Science Laboratory, Odisha, Bhubaneswar;
  - (b) ‘Commission’ means Odisha Staff Selection Commission (OSSC);
  - (c) ‘Committee’ means the Selection Committee constituted under rule- 14 for promotion;
  - (d) ‘Director General and Inspector General of Police’ or ‘DG and IG of Police’ or ‘DGP’ means Director General and Inspector General of Police, Odisha;
  - (e) ‘Additional Director General of Police or Inspector General of Police-cum-Director State FSL Bhubaneswar’ or ‘Director State FSL Bhubaneswar’

means Director of State Forensic Science Laboratory Bhubaneswar, Odisha;

- (f) 'Director' means the Director of the State Forensic Science Laboratory.
  - (g) 'Division' means different streams of specialities in Forensic Science Service and includes Physics, Ballistics, Chemistry, Toxicology, Biology, Serology, Forensic Psychology, DNA, Cyber Forensic and Document Divisions;
  - (h) 'Ex Serviceman' means a person as defined in the Odisha Ex-Serviceman (recruitment to the State Civil Services and Posts) Rules, 1985;
  - (i) 'Forensic Science Laboratory' includes the State Forensic Science Laboratory, Regional Forensic Science Laboratory, District Forensic Science Laboratory and any other Forensic Science Laboratories as established by the State Government from time to time;
  - (j) 'Government' means the Government of Odisha;
  - (k) 'Persons with Disabilities' as defined in Rights of Persons with Disabilities (RPwD) Act, 2016;
  - (l) 'Recruitment Year' means the calendar year during which advertisement for direct recruitment is issued;
  - (m) 'Scheduled Castes' and 'Scheduled Tribes' means such Castes and such Tribes as specified in the Constitution (Scheduled Castes) Order, 1950 and the Constitution (Scheduled Tribe) Order, 1950, as the case may be, made under Article 341 and 342 of the Constitution of India, respectively;
  - (n) 'SEBC' means the Socially and Educationally Backward Classes of citizens other than the Scheduled Castes and Scheduled Tribes as may be specified by the Government from time to time;
  - (o) 'Sports Person' means a person, who would be issued identity card as sportsman by the Director, Sports as per Resolution no. 24808/Gen., dated the 18<sup>th</sup> November, 1985 of General Administration Department, as amended from time to time;
  - (p) 'Select List' means the list of successful candidates prepared by the Commission or Committee, as the case may be; and
  - (q) 'Service' means Odisha Forensic Science Service.
- (2) All other words and expressions used in these rules but not specifically defined, shall, unless the context otherwise requires, shall have the same meaning as assigned to them in the Odisha Service Code.

**3. Constitution of Service.** — The service shall consist of the following posts under Group-C namely:-

- (i) Senior Forensic Attendant; and
- (ii) Junior Forensic Attendant

## **PART-II**

### **METHOD OF RECRUITMENT**

**4. Method of recruitment.**— Subject to the provisions made in these rules, recruitment to different posts in the service shall be made by the following methods, namely:-

- (1) Recruitment to the post of Junior Forensic Attendant shall be made by direct recruitment through competitive examination.
- (2) Appointment to the post of Senior Forensic Attendant shall be made by way of promotion from the post of Junior Forensic Attendant:

Provided that the number of posts to be filled up during a year would be decided by the Director from time to time.

**5. Reservations.**— Notwithstanding anything contained in these rules, reservation of posts or vacancies, as the case may be, for, -

- (1) the candidates belonging to Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions of the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 and the rules made there under, orders or instructions issued in this behalf by the Government from time to time.
- (2) the candidates belonging to SEBC, Women, Sportsperson, Persons With Disabilities and Ex-Servicemen shall be made in accordance with the provisions made under such rules, orders or instructions issued in this behalf by the Government from time to time.

## **PART-III**

### **DIRECT RECRUITMENT**

**6. Competitive Examination.**— (1) Every year, preferably in the month of January, vacancies in the sanctioned post of Junior Forensic Attendant, shall be determined by the Director, State Forensic Science Laboratory, Bhubaneswar. This shall include the existing and anticipated vacancies, not exceeding the actual number likely to occur by the end of the calendar year due to retirement etc. Vacancies so determined shall be intimated to the Government through DG & IG of Police indicating clearly the vacancies reserved for

Scheduled Casts, Scheduled Tribes, Socially and Economically Backward Classes and others in accordance with the provisions of the relevant Acts and rules made in this respect. After due approval of the Government, Director, State Forensic Science Laboratory, Bhubaneswar shall communicate the total number of vacancies, that is the existing vacancies, if any, and the anticipated vacancies likely to arise during the recruitment year to be filled up through direct recruitment by the Commission, indicating the posts to be reserved for candidates belonging to different reserved categories.

(2) On receipt of the detailed category wise vacancies, the Commission shall notify the vacancies inviting application from the eligible candidates through open advertisement to be made in two widely circulated Odia Daily newspapers for filling up of vacant post of direct recruitment.

(3) The details of the advertisement shall be prepared by the Commission describing all the modalities and formalities of the direct recruitment process as decided by the Commission.

(4) Candidature shall be cancelled, if in the opinion of the Commission, the candidate is not found eligible for consideration according to the eligibility criteria prescribed in the rules.

(5) Direct recruitment process shall consist of written examination as specified under rule 9.

**7. Eligibility Criteria.**— In order to be eligible for recruitment to the post of Junior Forensic Attendant, a candidate must fulfil the following criteria in addition to the educational qualifications as provided under rule 8 , namely:-

- (i) A candidate must be a citizen of India;
- (ii) a candidate must be able to speak, read and write Odia and must have;
  - (a) passed Middle English School Examination with Odia as a language subject:  
or
  - (b) passed H.S.C or equivalent examination with Odia as medium of examination in non-language subject, or
  - (c) passed in Odia as language subject in the final examination of Class-VII from a School or educational institution recognized by the Government of Odisha or the Central Government; or
  - (d) passed a test in Odia equivalent to Middle English School Standard conducted by the Board of Secondary Education, Odisha of the School and Mass Education Department.

- (iii) a candidate must have basic knowledge in computer;
- (iv) a candidate must have attained the age of twenty-one (21) years and must not be above the age of thirty-two (32) years on the 1st day of January of the year of recruitment:

Provided that upper age limit in respect of reserved categories of candidates referred to in rule -5 shall be relaxed in accordance with the provisions of the Acts, rules, orders or instructions, for the time-being in force, for the respective categories;

- (v) a candidate must be of good mental condition and sound health and free from physical defect that is likely to interfere with the discharge of duties in the service and the candidate, who after such medical examination is not found to satisfy these requirements, shall not be appointed to the service;
- (vi) a candidate must not have more than one spouse living; and
- (vii) a candidate must be of good moral and character and should not have been convicted of any criminal offense;

**8. Educational Qualification.**— The candidates must have passed 12th standard from a recognized educational Board.

**9. Written Examination.**— Written Examination for the post of Junior Forensic Attendant shall consist of one paper as given below;

Subject	Maximum Mark	Time
General Awareness- The questions in this paper shall be to test the candidate's psychology and the general awareness. Questions on reasoning, aptitude, and general awareness on science, current affairs, Geography, History of India and Odisha and fundamentals of computer. (Standard of questions- 12th standard)	100	90 minutes

The written examination shall consist of Objective Type- Multiple Choice Questions only. The examination shall be conducted in a manner using Optical Mark Recognition (OMR) or Optical Character Recognition (OCR) sheet or computer based test or any other objective modern method of assessment invoked at relevant point of time as decided by the Commission. There shall be negative marking for each wrong

answer by the candidates in the written examination and the criteria on negative marking shall be fixed by the commission at their discretion.

**10. Preparation of Merit List.**— The Commission shall prepare merit list of candidates based on total marks scored in written test. Commission shall recommend such list of candidates in the order of merit not exceeding the number of vacancies that were notified to the Appointing Authority.

**11. Select List.**— (1) The Appointing Authority shall peruse the list of candidates recommended by the Commission. The Appointing Authority may compare them with the vacancies, which were notified with the Commission, and may seek any clarification from them, if not satisfied with it.

(2) After receipt of clarifications, if any, the Appointing Authority shall accept the list of recommended candidates. On acceptance by the Appointing Authority, it will become the Select List for the purpose of appointment of candidates.

(3) Appointment shall be made from the Select List in the order in which names appear in the Select List.

(4) The Select List shall remain valid for a period of one year from the date of its approval by the Appointing Authority.

**12. Appointment.**— No candidate shall be appointed from the Select list made under rule 11, without,—

(1) Verifying his/her character and antecedents;

(2) Submission of his Medical Fitness Certificate issued by an authorized Government Doctor; and

(3) Verification of original certificate of his eligibility for the post. This will include certificate of age, caste, category and educational qualifications, etc.

## **PART-IV PROMOTION**

**13. Eligibility criteria for promotion.**— Promotion to the post of Senior Forensic Attendant shall be made from the post of Junior Forensic Attendant, who have completed at least 10 years of continuous service in the post of Junior Forensic Attendant as on the 1st day of January of the year in which the Selection committee meets.

**14. Constitution of Selection Committee.** — (1) There shall be constituted a Committee for selection of suitable Junior Forensic Attendant for promotion to the post of

Senior Forensic Attendant with the following members, namely:-

- (i) Director, State Forensic Science Laboratory; ---- Chairman
- (ii) IGP or DIGP to be nominated by DG & IG of Police; and ---- Member
- (iii) Joint Director or Deputy Director (To be nominated by State Forensic Science Laboratory). ---- Member  
Convenor

(2) The recommendation of the Committee shall be valid and can be operated upon notwithstanding the absence of any one of its members other than the Chairman:

Provided that the member so absenting was duly invited to attend the meeting of the Committee and the majority of members of the Committee attended the meeting.

**15. Procedure for selection by the Committee.**— (1) The Committee shall ordinarily meet at least once in each year preferably in the month of January to prepare a list of officers, as are held by them, suitable for promotion to the next higher posts taking into account the existing and anticipated vacancies for the year.

(2) The Committee while considering the cases for promotion of suitable officers, shall follow the provisions of ;

- (i) The Odisha Civil Services, (Zone of Consideration for promotion) Rules, 1988;
- (ii) The Odisha Civil Services (Criteria for Promotion )Rules, 1992;
- (iii) The Odisha Civil Services( Criteria for Selection for appointment including Promotion)Rules,2003;
- (iv) the reservation of vacancies in posts and services (for Scheduled Castes and Scheduled Tribes) Act, 1975; and
- (v) Any other laws, rules or instruction in the matter in force at the relevant time shall also be followed.

**16. Inter se-seniority.**— (1) The 'Appointing Authority' shall maintain a Gradation List.

(2) The Gradation List shall contain the name, qualification, date of joining in the post and the date of confirmation.

(3) The *inter se*-seniority of the Junior Forensic Attendant for promotion to the rank of Senior Forensic Attendant shall be determined as per the position assigned to them in the Select List approved by the Director, State Forensic Science Laboratory, Odisha, Bhubaneswar.

**17. Relaxation.-** The Government may, for reasons to be recorded in the writing, relax any provision of these rules in respect of any class or category of the employees in the public interest.

**18. Other conditions of Service.—**(1) The conditions of service of the candidates of the service with regard to matters not covered by these rules shall be the same as applicable under the relevant rules issued from time to time.

(2) All appointments made prior to the issue of these rules shall be deemed to have been made in accordance with the provisions of these rules.

**19. Interpretation.—** If any question arises relating to the interpretation of these rules, the same shall be referred to the Government in Home Department for decision whose decision thereon shall be final.

**20. Issue of Executive Instructions.—**The Government may issue executive instructions not inconsistent with the provisions of these rules as they consider necessary to regulate matters not specifically covered by these rules.

By Order of the Governor  
SATYABRATA SAHU  
Additional Chief Secretary to Government